

Governors State University

Student Affairs and Enrollment Management: Reaching Vision 2020

Focus Area: Auxiliary Services & University Housing

Leader(s): Josh/Mushtaq

Implementation Year: 2016-2017

Goal 3: Create a residential culture of respect, responsibility and accountability

Objective 1:	Collaborate with the Office of Community Standards & Student Advocacy to proactively educate students about community standards and continue to hold them accountable for policy violations
Action Items	<ol style="list-style-type: none"> 1. Create action plan to educate student about community standards and expectations related to living in University Housing. 2. Actively assist in providing training for administrative hearing officers/conduct board on best practices related to student discipline and related federal guidelines 3. Actively participate in meetings with Dean of Students during the summer of 2016 to identify ways to address some of the challenges associated with student conduct administration that have been identified during the first 2 years of having housing on the GSU campus.
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	<ol style="list-style-type: none"> 1A. Create incentive-based “Did You Know” Quiz on Policies (work with Hall Council) 1B. Dedicate section of monthly newsletter to “Know Your Code” and other frequently violated policies section 1C. Collaborate on a program once a semester pertaining to Student Conduct 2. Partner with new Coordinator to help offer training to AHO and SCC 3. Attendance at meetings; changes in policies and procedures
Responsible Person and/or Unit (Data collection, analysis reporting)	<ol style="list-style-type: none"> 1A. Ashley/Hall Council 1B. Ashley 1C. Josh/Mushtaq 2. Josh/Mushtaq 3. Betsy/Mushtaq/Josh
Milestones (Identify Timelines)	<ol style="list-style-type: none"> 1A. August 29 (Welcome Week) 1B. By the 5th of each month (first one, September 5) 1C. December 1; May 1 2. September 1 3. July 30
Desired Outcomes and Achievements (Identify results expected)	<p>A residential conduct system with well-training AHO’s and SCC members that will provide leadership and a framework for the Office of Community Standards to hold students accountable in an educational fashion.</p> <p>Strengthened partnership between ASUH & CSSA.</p>

Objective 2:	Collaborate with the Office of Community Standards & Student Advocacy to resolve issues associated with Maxient (workflows, reports, etc)
Action Items	<ol style="list-style-type: none"> 1. Identify start and end dates of fall and spring semester to assist with uniformity in reporting. (AC) 2. Identify/create custom reports that will accurately reflect data in Maxient (AC) 3. Identify process to notify Community Standards of charges we believe should be adjudicated via administrative hearing or conduct board hearing. 4. Establish regular meeting schedule with Coordinator of Community Standards
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	<ol style="list-style-type: none"> 1. Fall Semester Aug 14 – Dec 12; Spring Semester Dec 13 – May 14 2. Generated template reports that will be run monthly to track information being placed in Maxient and how cases are being adjudicated/handled; 3. A sharable “How To” document that outlines process on referring charges/cases to CSSA to adjudicate 4. Regular meeting attendance and agendas created to discuss trends/issues
Responsible Person and/or Unit (Data collection, analysis reporting)	<ol style="list-style-type: none"> 1. Mushtaq/Josh 2. Mushtaq/Josh/New Coordinator 3. Josh 4. Mushtaq/Betsy
Milestones (Identify Timelines)	<ol style="list-style-type: none"> 1. August 14 2. December 15 3. July 30 4. September 1
Desired Outcomes and Achievements (Identify results expected)	<p>More accurate tracking and categorizing of incidents to accurately reflect what occurred during each semester and for the year in review.</p> <p>Monthly Reports will help identify trends happening in the building and help focus and adjust training programs to accommodate emerging patterns.</p>